MINUTES OF THE ROSELLE PUBLIC LIBRARY DISTRICT
BOARD OF TRUSTEES
COMMITTEE OF THE WHOLE MEETING
MARCH 19, 2026

CALL TO ORDER

President Baumgart called the meeting to order at 7:56 p.m.

PRESENT

Five (5) Trustees were present at the start of the meeting: President, Len Baumgart; Vice President, Michael Harrington; Secretary, Monika Nasiadka; Trustee, Terrell Barnes; and Trustee, Ashley Cook.

Staff present were: Executive Director, Samantha Johnson; Business and Operations Manager, Karen Delgadillo; Access Services Manager, John Rimer; and Youth Services Manager, Alea Perez.

One (1) member of the public was present.

ABSENT

Two (2) Trustees were absent: Treasurer, Christina Dabrowski; and Trustee, Barbara Murray.

BUILDING AND PLANNING COMMITTEE

a. Construction Project Update

Executive Director Johnson provided an update on the new library project. She highlighted that she is currently working with LIRA on the builder's risk insurance for the new facility. She also provided an update and made recommendations to the Trustees on upcoming grant opportunities worth pursuing for the new Library facility.

b. Draft Non-Resident Cards Resolution

Executive Johnson presented the draft of the non-resident card services resolution to the Trustees for review.

c. May Chamber Event Hosting

Executive Director Johnson and the Trustees discussed their ideas in preparation for the upcoming Chamber of Commerce event the Library is hosting in May.

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POLICY COMMITTEE

a. Policy Review Continued: Professional Policies, Financial Policies, Administrative Policies

Executive Director Johnson reviewed the drafted Professional, Financial, and Administrative Policy updates with the Trustees. The Trustees provided input making their recommendations before final drafts are presented for approval, including modifications to the Meeting Spaces Policy.

BUDGET AND FINANCE COMMITTEE

a. Budget Planning 2026-2027

Executive Director Johnson presented the first draft of the operating budget for the upcoming 2026-2027 fiscal year. There were no questions from the Trustees.

PERSONNEL & SALARY COMMITTEE

a. Staff Merit Increase for FY 26-27

Executive Director Johnson presented the maximum merit increase proposal of 3% for FY 26/27. The trustees were in favor of moving forward with approving a 3% maximum merit percentage for 2026 annual performance appraisals.

EXECUTIVE DIRECTOR COMMENTS

Executive Director Johnson reminded the Trustees of the upcoming Volunteer Appreciation Luncheon on April 18th. Additionally, she reminded the Trustees that the Statement of Economic Interest is due on May 1.

CITIZEN COMMENTS/QUESTIONS

There were no questions.

ADJOURNMENT

The meeting was adjourned at 8:39 p.m.

/s/ Monika Nasiadka ______________ 4/16/26

Minutes Approved: Secretary Date